

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

May 1, 2017

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Carbaugh called the meeting to order at seven o'clock (7:00) p.m.

Mr. Carbaugh asked the members to pause for a moment of silence.

Mr. Carbaugh asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, David Graham, Karen Woods, Joe Womer, Mark Marterella,
Hal Carbaugh

Absent: Ronald Lytle, Randy Seitz, Dwight Proper, Troy Johnston

Also Present: Mr. Mario Fontanazza, Mr. William Vonada

Mr. Carbaugh stated the Joint Committee members had received copies of the Minutes of the April 3, 2017 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Carson, moved to approve the Minutes of the April 3, 2017 meeting as submitted.

Roll Call: Ayes: Todd Carson, David Graham, Karen Woods, Joe Womer, Mark Marterella,
Hal Carbaugh

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of May 1, 2017 were submitted for information.

Mrs. Woods, seconded by Mr. Carson moved to approve the Treasurer's and Secretary's Report as of May 1, 2017 and the Special Account Report as of May 1, 2017.

The motion was unanimously approved.

Mr. Carbaugh requested approval of the list of bills as submitted.

Mrs. Woods, seconded by Mr. Carson, moved to approve the list of bills totaling \$450,618.81 as submitted.

Roll Call: Ayes: Todd Carson, David Graham, Karen Woods, Joe Womer, Mark Marterella,
Hal Carbaugh

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee minutes were discussed. Mr. Fontanazza commented on hiring Ashleigh Osborne as the new dental instructor, the need to hire more instructors both full and part-time in the Practical Nursing program and the approval of the non-bargaining salary schedule. He also added that Melissa Danzer was getting a raise as she would be going from 184 days to a 10 month position. He also discussed the Calendar of Events for the month of April and the Monthly Enrollment Report as of 5/1/17 were submitted.

Mr. Carbaugh requested approval of the action items.

Mrs. Woods, seconded by Mr. Graham, moved to approve the actions items 8. a) i. - x. as follows:

- i. Election of the Treasurer of Board. (Term runs from 7/1/17 – 6/30/18)
- ii. Approve hiring Ashleigh Osborne as full-time Dental Assistant Instructor on step 1, column 2 of the collective bargaining agreement at a salary of \$48,624.00 effective for the 2017-2018 school year.
- iii. Approve additions to Occupational Advisory Committees.
- iv. Approve textbooks for Protective Services – Essentials of Fire Fighting 6th edition. Pearson Education. Pocket guide to PA traffic laws and Pocket guide to PA criminal Laws by pocket press.
- v. Approve summer in-service requests for new employees.
- vi. Approve staffing changes for the PN program for the 2017-2018 school year.
- vii. Approve Non-bargaining salary schedule for 2017-2018.
- viii. Adopt a resolution authorizing Mario Fontanazza to sign all contracts with the PA Department of Education and that those signatures be electronic.
- ix. Approve Business Manager to secure the best rate possible for the Tech Center for both electric and gas contracts that will be no longer than 1 year.
- x. Approve garbage contract with Tri-County disposal for the 2017-2019 years at no rate Change and contract with Affiniti for internet service for one year.

Roll Call: Ayes: Todd Carson, David Graham, Karen Woods, Joe Womer, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 4/4/17 through 5/1/17.

Mr. Carbaugh asked if there was any old business.

None was noted.

Mr. Carbaugh requested approval of an agreement with the Pennsylvania Department of Transportation to teach the state inspection class.

Mrs. Woods, seconded by Mr. Carson, moved to approve the agreement with the Pennsylvania Department of Transportation to teach the state inspection class.

Roll Call: Ayes: Todd Carson, David Graham, Karen Woods, Joe Womer, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Mr. Carbaugh requested approval of the addition to the substitute instructor list.

Mrs. Woods, seconded by Mr. Carson, moved to approve the addition to the substitute instructor list.

Roll Call: Ayes: Todd Carson, David Graham, Karen Woods, Joe Womer, Mark Marterella,
Hal Carbaugh

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Mr. Carson, the meeting adjourned at seven seventeen (7:17) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee